FRONT OFFICE LABORATORY

Front Office is the first point of contact with guests- students are trained to perform tasks like taking reservations, guest registrations, billing, handling check-outs, coordinating with staff of other departments etc. They are taught the art of interacting with guests in a pleasant manner with emphasis on communication and social skills. Students learn through role playing of various common real life situations like handling guest complaints, overbooking etc.



DEPARTMENTAL EVENTS













