

Department of Computer Science & Information Technology
Faculty of Engineering and Technology
MJP ROHILKHAND UNIVERSITY, BAREILLY

GUIDELINES FOR PREPARING PROJECT REPORT

Each student is required to write a comprehensive report about their Project. The report should consist of 30 to 50 pages describing the selected topic. The report should be in the format as described below. It is important that you adhere to these guidelines.

1. ARRANGEMENT OF CONTENTS:

The sequence in which the project report material should be arranged and **Hard/I bound** as follows:

1. Cover Page
2. Certificate
3. Extended Abstract
4. Table of Contents
5. Acknowledgment
6. Chapters 1, 2, 3,.....
7. References

2. PAGE DIMENSION AND BINDING SPECIFICATIONS:

The dimension of the seminar report should be in A4 size. It should be typed on good quality paper A4 size paper of more than 75 GSM. One copy of project report should be **spiral bound using flexible cover of the thick white art paper and second copy should be hard bound in dark black plastic sheet/cloth** with impressions embossed in permanent **golden colour**. Two copies of the report are to be prepared out of one (spiral bound) will be submitted to the coordinator while other (hard bound) can be retained by the student after the signature of the coordinator and Head of the department.

3 TYPING INSTRUCTIONS:

One and a half spacing should be used for typing the general text. The general text shall be **justified and typed in the Font style ‘Times New Roman’ and Font size 12. Subheading** shall be typed in the Font style ‘Times New Roman’ and Font size 12 and bold. **Heading** shall be typed in the Font style ‘Times New Roman’ and Font size 14 and bold.

4. PREPARATION FORMAT:

4.1 Cover Page & Title Page – A specimen copy of the Cover page & Title page of the project report are given in **Appendix 1**.

4.2 Certificate- It should be typed on departmental letter head as depicted in **Appendix-2**

4.3 Extended Abstract – Abstract should be maximum of two pages. It should summarize the aims, conclusions and implications of the topic of your seminar, typed with one and half line spacing, Font Style Times New Roman and Font Size 14.

4.4 Table of Contents – The table of contents should list all material following it as well as any material, which precedes it. The page numbers of which are in lower case Roman letters. One and a half spacing should be adopted for typing the matter under this head. A specimen copy of the Table of Contents of the project report is given in **Appendix 3**.

4.5 Chapters – The chapters may be broadly divided into 3 parts (i) Introductory chapter i.e. developing the main theme of the topic (ii) Literature review of the topic selected (iii) and Summary or Conclusions. The main text will be divided into several chapters and each chapter may be further divided into several divisions and sub-divisions.

-Each chapter should be given an appropriate title.

-Tables and figures in a chapter should be placed in the immediate vicinity of the reference where they are cited.

4.6 List of References –The listing of references should be typed 2 spaces below the heading “REFERENCES” in alphabetical order in single spacing left justified. Should be numbered consecutively in square [] brackets, throughout the text and should be collected together in the reference list at the end of your report. The references should be numbered in the order they are used in the text. The name of the author/authors should be immediately followed by the year and other details.

A typical illustrative list given below relates to the citation example quoted above.

REFERENCES

- [1] Aripnammal, S. and Natarajan, S. (1994) ‘Transport Phenomena’, Pramana – Journal of Physics Vol.42, No.1, pp.421-425.
- [2] Barnard, R.W. and Kellogg, C. (1980) ‘Applications of Convolution Operators to Problems in Univalent Function Theory’, Michigan Mach, J., Vol.27, pp.81–94.
- [3] Shin, K.G. and Mckay, N.D. (1984) ‘Open Loop Minimum Time Control of Mechanical Manipulations and its Applications’, Proc. Amer. Contr. Conf., San Diego, CA, pp. 1231-1236.

* * * * *

APPENDIX 1

(A typical Specimen of Cover Page & Title Page)

TITLE OF PROJECT

<BOLD><Centralized>

A Project Report

><BOLD><Centralized>

Submitted by

<Italic>><BOLD><Centralized>

NAME OF THE CANDIDATE

><BOLD><Centralized>

(Roll no:)

in partial fulfillment for the award of the degree

of

<1.5 line spacing><Italic>><BOLD><Centralized>

Bachelor of Technology

><BOLD><Centralized>

in

Computer Science & Information Technology

<BOLD><Centralized>



Department of Computer Science & Information Technology

Faculty of Engineering and Technology

MJP ROHILKHAND UNIVERSITY, BAREILLY

><BOLD><Centralized>

Month, Year

Annexure-2



Department of Computer Science & Information Technology
MJP Rohilkhand University, Bareilly- 243 006, INDIA

(An ISO9001:2015 Certified & NAAC accredited UP Govt. University)

Ref. No.

Date:

CERTIFICATE

This is to certify that project report entitled, “AAAAAAAAAAAAA,” submitted by **Student name (Roll no.....)**, a student of B.Tech. 4th year, of this department is hereby approved as **Excellent/very good/good/satisfactory work** carried out by him/her. This work presented in the manner suitable to warrant acceptance towards the partial fulfilment of the requirements for the award of degree of **Bachelor of Technology (B.Tech.) in Computer Science & Information Technology (MCA)**

(Name of Guide)

Project Guide

APPENDIX 3
(A typical specimen of table of contents)

TABLE OF CONTENTS

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	1.2.2.1 General	19
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	1.2.3	30
	1.3	45
	1.4	58
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	2.2	100